

**Greenland Middle School  
Parent Involvement Plan  
(PIP)  
2012-2013**

**Plan adoption date:** October 11, 2012

**School Parent Involvement Committee:** Paula Schoonover-Parent, Takesha Lyons-Parent, Susan Skaggs-Parent, Gaylynn Willyard-Alumni, Misty Gibson-Parent, Leslie Scates-Facilitator, Mark Widder-Teacher, Saige Pemberton-Parent, Blake Holte-Parent, Tyler McBride-Parent, Amber Wooten-Parent, Cheryl Johnson-Parent

**Specific Interest:** To improve the involvement/cooperation between parents and school in order to improve the academic skills of our students

**MISSION**

To provide district patrons with information, resources, and support as they successfully guide their children through early learning, continued academic achievement and well-being, graduation, and transition into adult life.

**GOAL**

To enhance students' abilities to succeed by developing and sustaining partnerships between students, teachers, parents, and the community.

**OBJECTIVES**

This year, our committee will concentrate on four areas of improvement for our school: Parenting, Volunteering, Communication, and Leadership

**Parenting**

To assist parents in helping their child(ren) in his/her/their physical, academic, and emotional needs

Activities

1. Parenting books added to the Parent Center covering discipline, sex and body changes, drugs, etiquette, etc. such as *The Strong Willed Child* and *Bringing up Boys*.
2. Parenting Tips section on Edline
3. Helping Students Learn newsletter on Edline
5. Family Read Night
6. Family Math Night
8. Faculty Contact Sheet sent home in Family packet to ensure that parents can effectively contact teachers for meetings for suggestions, concerns, and input into their child's education.
9. Survey of activities for Parenting Workshops
10. Parenting Night
11. Academic Banquet/Dessert Ceremony

## **Volunteering**

To welcome parents into the school and seek their ideas, assistance and support.

### Activities

1. Volunteer Notebook in Faculty Lounge for teacher and staff use
2. Newsletters home listing future school activities for which parents can volunteer (Parent Volunteer Form)
3. Thank you note to parents who volunteer or assist school
4. Watch Dog Program with Dads and Donuts Orientation
5. Volunteer Luncheon
6. Thank you in school newsletter and on marquee during Parent Involvement Month (October)
7. Certificates given to businesses who give monetary or product donations
8. Moms and Math to boost basic math skills with Moms and Muffins Orientation
9. Volunteer raffle at the end of the year

## **Communication**

To keep parents informed as to school events and their child's progress

### Activities

1. Improvements to Parent Teacher Conferences
2. Provide a computer for parents at school to check their child's progress on Edline
3. Collection of parents' email addresses to send out event notices, announcements, etc.
4. Weekly newsletters put on Edline, sent home with students, and emailed to parents
5. Open House/Ice Cream Social

## **Leadership**

To help develop school policies and procedures

### Activities

1. Submit new ideas to the principal
2. Appoint representatives to the Schoolwide Program and Improvement Plan Committees
3. Appoint representatives to the Title I Committee

## **TASKS OF COMMITTEE**

1. Review, evaluation, and change yearly Parent Involvement Plan, choosing four areas to plan specific activities to involve parents
2. Annual survey of Parents to access perceived needs.
3. Annual survey of Faculty and Staff to access perceived needs
4. Determine procedures to measure effectiveness of what is implemented
5. Participation by parents in Title I, Schoolwide and Improvement Plan Committees
6. Family Night activities to improve math and reading skills

7. Enhance school centers to facilitate distribution of materials that might be helpful to parents.
9. Annual survey of parents to determine needs in Parents Night workshops
10. Notification of concerning their rights as parents
11. Notification of parents and community concerning Title I funds

### SCHEDULE OF IMPLEMENTATION

<b>Month</b>	<b>Description of activity</b>	<b>Date achieved</b>
June/July		
	Buy Watch Dog Renewal Kit	NA
August		
	Parent Involvement Committee meeting	NA
	PTO questionnaire to parents	8/16, 8/20
	Questionnaire to ask for P/T Conference Input/Ideas in Student Information Packet	8/20
	Parent Volunteer Forms to parents	8/20
	Parent email address request in Newsletter	9/14
	Appoint new Parent Involvement Committee	8/28
	Procedure to Resolve Parent Concerns in Handbook	8/20
	Volunteer Sign-In Notebook in the office	8/20
	Student Information Packets/kits to parents (include Title I Program and Faculty Contact Sheet)	8/20
	Parent Involvement Plan sent home in Student Information Packet	8/20
	Weekly newsletter on Edline	8/31
	Moms and Math brochure in Family Packet	8/20
	Open House/Ice Cream Social- Email sign-up table, Edline sign-up table, flyer/brochure about parent volunteers	8/16
	Booth at Open House to get parent' email addresses	8/16
	Put Helping Students Learn on Edline	8/24
	Order and put "Helping Students Learn" Newsletter and brochure in Student Packet	8/31
September		
	Parent Involvement Committee Meeting	9/11
	Parenting Tips section on Edline	8/15
	Parent Volunteer Notebook in Faculty Lounge for teachers/staff use	9/10
	Put Parents' email addresses in Parent Email account and start emailing newsletters	8/26
	Meet with Principal concerning P/T Conferences, Parent Coffee Groups, Academic Banquet, etc.	9/11
	Thank you notes sent home to parents who volunteer or assist school	9/17
	Parent Email address request and Parenting Workshop Suggestion tables at P/T Conferences or Open House	8/16

<b>Month</b>	<b>Description of activity</b>	<b>Date achieved</b>
October		
	Parent Involvement Committee Meeting	10/11
	Parent Involvement Month Thank you in Newsletter and on marquee	10/26
	Parent Surveys on Edline	10/1
	Fundraiser-Fall Festival with PTO	10/27
	Parent Teacher Conferences	9/20
	Parents will be informed of Title I program, it's requirements and their right to be involved at annual meeting by the Principal	10/30
	Fundraiser- Costume Day	10/31
November		
	Parent Involvement Committee Meeting	11/13
	Moms & muffins/Dads & donuts	11/29
	Fundraiser-Hat Day	
	Family Thanksgiving Dinner	
	Begin planning Family Read Night	
	Facilitator will inform Committee of policies concerning Title I funds, including funds payable for activities like transportation, childcare, or home visit expenses	
	Review of Parent Surveys (2nd review of last year's surveys)	
December		
	Parent Involvement Committee Meeting	
	Family Read Night	
	Appointment of representatives to Title I Planning/ACSIP Committee	
	Fundraiser: Candy Cane Day	
	Fundraiser: Santa Shop with PTO	
January		
	Parent Involvement Committee Meeting	
	Start planning Academic Banquet- Visit WalMart for donation	
	Parent Survey sent home	
	Provide computer for parent use to access Edline, etc.	
February		
	Parent Involvement Committee Meeting	
	Faculty surveys to teachers	
	Parent Teacher Conferences	
	Review of Parent Surveys	
	Begin Planning Family Math Night	
	Fundraiser: Hot Chocolate/ Peppermint stick Day	
March		
	Parent Involvement Committee Meeting	
	Review Faculty Surveys	
	Fundraiser- Hat Day	

<b>Month</b>	<b>Description of activity</b>	<b>Date achieved</b>
March	Family Math Night	
	Donation can at Family Math Night	
	Watch Dog Dad and Math & Moms Call-In	
	Start planning Parents Night	
April		
	Parent Involvement Committee Meeting	
	Fundraiser-Spring	
	Parents Night-Workshops	
	Volunteer luncheon and Volunteer Raffle	
May		
	Parent Involvement Committee Meeting	
	Academic Banquet/Dessert	
	Review/Evaluate this Parent Involvement Plan and develop next year's plan	
June		
	Parent Involvement Committee Meeting	
	Adopt next year's Parent Involvement Plan	