

**Greenland Middle School
Parent Involvement Plan
(PIP)
2011-2012**

Plan adoption date: June 6, 2011

School Parent Involvement Committee: Paula Schoonover-Parent, Takesha Lyons-Parent, Trina Lee-Parent, Claudette Wilcox-Parent, Susan Skaggs-Parent, Gaylynn Willyard-Parent, Misty Gibson-Parent, Leslie Scates-Facilitator, Eric Cannon-Teacher

Specific Interest: To improve the involvement/cooperation between parents and school in order to improve the academic skills of our students

MISSION

To provide district patrons with information, resources, and support as they successfully guide their children through early learning, continued academic achievement and well-being, graduation, and transition into adult life.

GOAL

To enhance students' abilities to succeed by developing and sustaining partnerships between students, teachers, parents, and the community.

OBJECTIVES

This year, our committee will concentrate on three areas of improvement for our school: Parenting, Volunteering, and Communication

Parenting

To assist parents in helping their child(ren) in his/her/their physical, academic, and emotional needs

Activities

1. Parenting books added to the Parent Center covering discipline, sex and body changes, drugs, etiquette, etc. such as *The Strong Willed Child* and *Bringing up Boys*.
2. Parenting Tips section on Edline
3. Helping Students Learn newsletter on Edline
5. Family Read Night
6. Family Math Night
8. Faculty Contact Sheet sent home in Family packet to ensure that parents can effectively contact teachers for meetings for suggestions, concerns, and input into their child's education.
9. Survey of activities for Parenting Workshops
10. Parenting Night
11. Academic Banquet

Volunteering

To welcome parents into the school and seek their ideas, assistance and support.

Activities

1. Volunteer Notebook in Faculty Lounge for teacher and staff use
2. Newsletters home listing future school activities for which parents can volunteer (Parent Volunteer Form)
3. Thank you note to parents who volunteer or assist school
4. Watch Dog Program with Dads and Donuts Orientation
5. Volunteer buttons
6. Volunteer Luncheon
7. Thank you in school newsletter and on marquee during Parent Involvement Month (October)
8. Certificates given to businesses who give monetary or product donations
9. Moms and Math to boost basic math skills with Moms and Muffins Orientation
10. Volunteer raffle at the end of the year

Communication

To keep parents informed as to school events and their child's progress

Activities

1. Improvements to Parent Teacher Conferences
2. Provide a computer for parents at school to check their child's progress on Edline
3. Collection of parents' email addresses to send out event notices, announcements, etc.
4. Weekly newsletters put on Edline, sent home with students, and emailed to parents
5. Open House

Leadership

To help develop school policies and procedures

Activities

1. Submit new ideas to the principal
2. Appoint representatives to the Schoolwide Program and Improvement Plan Committees
3. Appoint representatives to the Title I Committee

TASKS OF COMMITTEE

1. Review, evaluation, and change yearly Parent Involvement Plan, choosing 2-3 areas to plan specific activities to involve parents
2. Annual survey of Parents to access perceived needs.
3. Annual survey of Faculty and Staff to access perceived needs
4. Determine procedures to measure effectiveness of what is implemented
5. Participation by parents in Title I, Schoolwide and Improvement Plan Committees
6. Family Night activities to improve math and reading skills

7. Enhance school centers to facilitate distribution of materials that might be helpful to parents.
9. Annual survey of parents to determine needs in Parents Night workshops
10. Notification of concerning their rights as parents
11. Notification of parents and community concerning Title I funds

SCHEDULE OF IMPLEMENTATION

Month	Description of activity	Date achieved
June/July		
	Buy Watch Dog Renewal Kit	
August		
	Parent Involvement Committee meeting	
	PTO questionnaire to parents	
	Questionnaire to ask for P/T Conference Input/Ideas in Student Information Packet	
	Parent Volunteer Forms to parents	
	Parent email address request in Newsletter	
	Appoint new Parent Involvement Committee	
	Procedure to Resolve Parent Concerns in Handbook	
	Volunteer Sign-In Notebook in the office	
	Student Information Packets/kits to parents (include Title I Program and Faculty Contact Sheet)	
	Parent Involvement Plan sent home in Student Information Packet	
	Weekly newsletter on Edline	
	Moms and Math brochure in Family Packet	
	Open House- Email sign-up table, Edline sign-up table	
	Booth at Open House to get parent' email addresses	
	Put Helping Students Learn on Edline	
	Order and put "Helping Students Learn" Newsletter and brochure in Student Packet	
September		
	Parent Involvement Committee Meeting	
	Parent Volunteer buttons in office	
	Parenting Tips section on Edline	
	Parent Volunteer Notebook in Faculty Lounge for teachers/staff use	
	Put Parents' email addresses in Parent Email account and start emailing newsletters	
	Meet with Principal concerning P/T Conferences, Parent Coffee Groups, Academic Banquet, etc.	
	Thank you notes sent home to parents who volunteer or assist school	
October		
	Parent Involvement Committee Meeting	

Month	Description of activity	
October	Parent Involvement Month Thank you in Newsletter and on marquee	
	Parent Surveys on Edline	
	Fundraiser-Fall Festival	
	Parent Teacher Conferences	
	Parent Email address request and Parenting Workshop Suggestion tables at P/T Conferences or Open House	
	Review of Parent Surveys (2nd review of last year's surveys)	
	Parents will be informed of Title I program, it's requirements and their right to be involved at annual meeting by the Principal	
	Fundraiser- Costume Day	
November		
	Parent Involvement Committee Meeting	
	Moms & muffins/Dads & donuts	
	Fundraiser-Hat Day	
	Family Thanksgiving Dinner	
	Begin planning Family Read Night	
	Facilitator will inform Committee of policies concerning Title I funds, including funds payable for activities like transportation, childcare, or home visit expenses	
December		
	Parent Involvement Committee Meeting	
	Family Read Night	
	Appointment of representatives to Title I Planning Committee	
	Fundraiser	
January		
	Parent Involvement Committee Meeting	
	Start planning Academic Banquet	
	Watch Dog Dad and Math & Moms Call-In	
	Parent Survey sent home	
	Appointment of representative to Schoolwide Program and Improvement Plan Committees	
	Provide computer for parent use to access Edline, etc.	
February		
	Parent Involvement Committee Meeting	
	Faculty surveys to teachers	
	Review of Parent Surveys	
	Begin Planning Family Math Night	
	Fundraiser	
March		
	Parent Involvement Committee Meeting	
	Review Faculty Surveys	
	Fundraiser- Green Day (St. Patrick's Day)	
	Family Math Night	
	Donation can at Family Math Night	
	Parent Teacher Conferences	
	Start planning Parents Night	
April		
	Parent Involvement Committee Meeting	
	National Volunteer Week recognition- Lunch	

Month	Description of activity	Date achieved
April	Fundraiser-Spring	
	Parents Night-Workshops	
May		
	Parent Involvement Committee Meeting	
	Academic Banquet	
	Review/Evaluate this Parent Involvement Plan and develop next year's plan	
June		
	Parent Involvement Committee Meeting	
	Adopt next year's Parent Involvement Plan	