

Home Access Center (HAC)

Parent/Student Guide



Frequently Asked Questions

What is the Home Access Center?

HAC is integrated with the Teacher Access Center (TAC), which is the system that teachers use to enter grades, attendance, and assignments. HAC is the parent/student portal to this system.

The website used to access HAC is provided by the Arkansas Department of Education for the express use of parents and students of Greenland Public Schools to assist in the communication of educational information.

What will I find useful in HAC?

You can view your child's schedule, attendance history, assignments, grades, and demographic information. All teachers' email addresses are listed on the course schedule so email communication between parents and teachers will be possible.

Can other people see this information through HAC and is it secure?

Your child's information is only viewable by you and your child. All usernames and passwords are automatically generated for the primary guardian on file. You may change your generated password within HAC. Please keep your password in a secure place.

All information in HAC is read-only which means that nothing can be altered or changed while you're logged in. If you see any incorrect information please contact the counselor listed on the registration page or your child's school office. Some information changes may require you to visit the school with proof of the change.

Where can HAC be accessed from?

You can access the HAC website from any Internet capable computer. If you do not have a home computer the local public library offers free Internet access.

Can I access HAC from my phone or wireless device?

Yes it will work on your phone or wireless device. However, the site will not adjust to your device. The text will be very small.

What is my username and password?

Parent/Guardian account information will be given out at parent-teacher conferences or by coming to your child's school office after the date of parent-teacher conferences.

You can call the school with regards to your username and password. 479-521-2366

Extensions:

High School: 235

Middle School: 246

Elementary School: 254

The username for parents/guardians is: First Initial.last name EXAMPLE: J.Doe

If more than one user exists with the same name the username will be followed with a number. At this time, you will have a separate account for each child you have enrolled in Greenland Schools.

The username for students is LASTNAME.FIRSTNAME i.e. DOE.JOHN

What do I need to do if I have problems logging in to HAC?

Please send an email to HAC@greenlandisd.com or visit your child's school office. No passwords or usernames will be given over the phone or through email unless your email address is on file in the student record.

Why do links not open when I click on them and why do I keep getting logged out automatically?

If you use a pop-up blocker you will need to disable it for the HAC website. Some of the links within HAC open to a new window. If a pop-up blocker is active these pages will be blocked. HAC has an auto-logout feature that will automatically log off users after 20 minutes of inactivity.

Accessing the Home Access Center

There are two ways to access HAC:

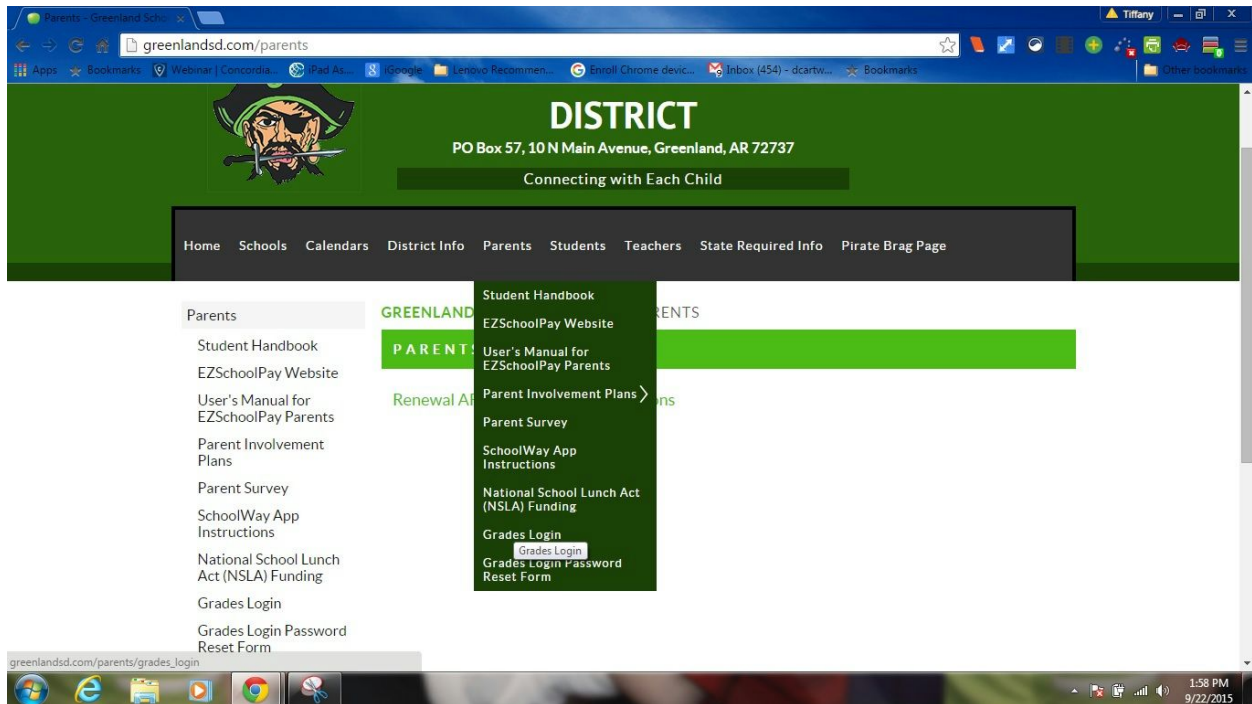
1. By pointing an Internet browser to <https://hac24.eschoolplus.k12.ar.us/homeaccess24/>

Select Greenland School District from the Select a District drop down menu:



Type the username and password and click the Log In button:

2. Use the drop down menu labeled “Parents” or “Students” on the www.greenlandsd.com website and selecting “Grades Login”.



The first time you log into you HAC account you will be asked to setup 2 challenge questions with answers. These questions will be used if you click the “forgot password” command.

District: Greenland School District

My Profile

Name: Tiffany Abner
Address: Greenland, AR
Logged in as: t.abner
Last successful login: 9/22/2015 1:53:27 PM

Compose 2 challenge questions and provide appropriate answers

Questions	Answers
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Continue

Daily Summary Screen

The first screen you see after logging in is the daily summary screen. It shows a snapshot of the vital information included in HAC. You will see the attendance for the day, the course schedule, and classwork for the week. From this screen you will be able to navigate to the rest of the screens provided in HAC.

eSchoolPlus District: Greenland School District
 Building: Greenland High School
 Student Name: [REDACTED]

Daily Summary for Tuesday, September 22, 2015 Help | Log Out

Today's Attendance

No attendance information has been entered for this student today.

Today's Schedule

Period	Course	Description	Teacher	Room
1 (08:00 AM - 08:48 AM)	440020 - 1	Spanish II	O'Neal, Amber	18
2 (08:51 AM - 09:39 AM)	451040 - 1	Band 2nd Year	Doss, Jeremy	23
3 (09:42 AM - 10:30 AM)	471000 - 2	World History	Lee, Randy	13
4 (10:33 AM - 11:21 AM)	432000 - 3	Algebra II	Wilson, Beverly	32
5 (11:24 AM - 12:12 PM)	493210 - 1	Parenting	Bonner, Paula	25
6 (12:42 PM - 01:31 PM)	420000 - 4	Biology	Deleuw, Erip	15
7 (01:34 PM - 02:21 PM)	999000 - 9	Enrichment	Haynes, Deedee	19
8 (02:24 PM - 03:11 PM)	41100P - 2	Pre AP English10	Myers, Patrica	05

Classwork For This Week

Course	Description	Teacher	Date Assigned	Date Due	Assignment
432000 - 3	Algebra II	Wilson, Beverly	09/22/2015	09/22/2015	Quiz 1.5 to 1.7

On the left side of the page you will see Today’s Attendance. This will list any tardies or absences that your child has for the day. Note: If you see a message under Today’s Attendance that reads “No attendance information has been entered for the student today” do not be alarmed. This simply means that your child does not have any tardies or class absences for the day.

On the right side of the screen you will see Today’s Schedule. This is your child’s schedule for the current nine week period. You will notice a column titled Teacher. Click on any of the names in this column to email your child’s teacher. When you click on a name your default email application will open with the teacher’s email address already filled in. If you use a web based email service such as Yahoo, Hotmail, or Google please refer to the last page of this guide for email instructions.

At the bottom of the screen the Classwork For This Week is listed. This area shows any assignments that

teachers have published that are due this week. Note: If you see a message that says “There has been no classwork posted for this week.” This does not mean there is no homework for the week. It just means an assignment has not been published to HAC by the teacher.

Schedule Screen

The schedule screen can be accessed by clicking the Schedule tab on the top of any screen. This screen shows the current schedule for your child. You can click on any of the teacher’s names for email communication.

Attendance Screen

The attendance screen shows a color-coded snapshot of your child’s attendance.

By hovering your cursor over a colored date you can see what periods the absence code occurred in. In the example above the student was absent first period on Feb. 19. Click the double arrows to the right or left of the month to advance forward or backwards to other months.

Classwork Screen (GRADES Screen)

The classwork screen shows all assignments and grades that have been published by teachers during the current nine week period. This screen shows the student’s grades on each assignment, as well as the current overall grade for the course.

To view other courses or to view all courses together click the View Classwork For drop down menu and select the appropriate course.

41100P - 2 Pre AP English10											Hide	Current 9 Week Avg 75.00%	Last Updated: 9/22/2015
Date Due	Date Assigned	Assignment	Category	Score	Weight	Weighted Score	Average Score	Total Points	Weighted Total Points	Percentage			
09/17/2015	09/17/2015	Opprobrium Vocabulary Test	Test	100.0	1.00	100.00	98.00	100.00	100.0000	100.00%			
09/16/2015	09/16/2015	Jane Eyre Vocabulary	Quiz	20.00	1.00	20.00	20.00	20.00	20.0000	100.00%			
09/15/2015	09/15/2015	Orr Letter	Test	0.00	1.00	0.00	40.00	100.00	100.0000	0.00%			
09/14/2015	09/14/2015	ACT Prep	Projects	28.00	1.00	28.00	21.00	30.00	30.0000	93.33%			
09/10/2015	09/10/2015	Diction Imagery Style Re-test	Quiz	40.00	1.00	40.00	44.80	50.00	50.0000	80.00%			
09/08/2015	09/08/2015	L 10 Prepositional Phrases	Classwork	16.00	1.00	16.00	12.60	20.00	20.0000	80.00%			
09/04/2015	09/04/2015	L46 Linking Verbs	Classwork	20.00	1.00	20.00	20.00	20.00	20.0000	100.00%			
09/01/2015	09/01/2015	Diction, Imagery, Style	Quiz	40.00	1.00	40.00	44.80	50.00	50.0000	80.00%			
08/21/2015	08/21/2015	Prepositional Phrase	Classwork	43.00	1.00	43.00	42.00	44.00	44.0000	97.73%			
08/19/2015	08/19/2015	Direct Objects	Classwork	80.00	1.00	80.00	81.60	82.00	82.0000	97.56%			

Categories			
Category	Student's Points	Maximum Points	= Percent
Classwork	159.00	166.00	95.78%
Projects	28.00	30.00	93.33%
Quiz	100.00	120.00	83.33%
Test	100.00	200.00	50.00%
Totals:	387.00	516.00	75.00%

Student's overall average is: 387.00 / 516.00 = 75.00 %

Show All Averages

Registration Screen

This screen lists the demographic information on file for both the parent/guardian and the student. This includes birthdate, language, gender, addresses, and phone numbers.

If you see any information that is not correct on the registration screen please contact the counselor listed on the screen or contact your child's school office. Please be aware that you might be required to physically come to the office to verify demographic changes.

Changing your password

To change your password click the My Profile link in the upper right corner.

The following screen will appear. You will need to type in your current password and a new password twice before clicking the Change button.

The screenshot displays a user interface for changing a password. On the left is a vertical sidebar with navigation links: Daily Summary, Schedule, Attendance, Classwork, Interim progress, Report Card, Transcript, Registration, and My Profile. The main content area shows user information: Name: Tiffany Abner, Address: Greenland, AR, Logged in as: tabner, and Last successful login: 9/22/2015 1:53:27 PM. Below this is a 'Change Password' section with three input fields labeled 'Old Password:*', 'New Password:*', and 'Confirm New Password:*'. At the bottom of this section are two buttons: 'Change Password' and 'Logout'.

Logging Out of HAC

To log out of HAC simply click the Exit link in the upper right corner.

Emailing from web based services

To email a teacher or counselor from a web based email service such as Yahoo, Google, or Hotmail you will have to follow these steps:

1. Right click on the name of the teacher or counselor and select Copy Shortcut
2. Login to your email client. 3. Right click in the TO: field of your email client and select paste to copy the address in.
4. Delete mailto: 5. You can now type the subject and body and send the email.