

**Greenland Middle School  
Parent Involvement Plan  
(PIP)  
2015-2016**

**Plan adoption date:** September 15, 2015

**School Parent Involvement Committee:** Paula Schoonover-Community Member, Takesha Lyons-Parent/Alumni, Gaylynn Willyard-Alumni, Leslie Scates-Facilitator, Matthew Barnett-Teacher, Blake Holte-Parent, Samantha Mansell-Instructional Aide, Brandon Banks-Teacher, Darlene Irwin-Parent, Jennifer Bryant-Parent, Candice Houston-Parent, Saige Pemberton-Community Member, Phil Costner-Principal, William Irwin-Parent, Susan Collier-Parent, Amy Whisenhunt-Parent, Danielle Perkins-Parent, Melissa Thomas-Teacher.

**Specific Interest:** To improve the involvement/cooperation between parents and school in order to improve the academic skills of our students

**MISSION**

To provide district patrons with information, resources, and support as they successfully guide their children through early learning, continued academic achievement and well-being, graduation, and transition into adult life.

**GOAL**

To enhance students' abilities to succeed by developing and sustaining partnerships between students, teachers, parents, and the community.

**OBJECTIVES**

This year, our committee will concentrate on four areas of improvement for our school: Parenting, Volunteering, Communication, and Leadership

**Parenting**

To assist parents in helping their child(ren) in his/her/their physical, academic, and emotional needs

Activities

1. Parenting books added to the Parent Center covering discipline, sex and body changes, drugs, etiquette, etc. such as *The Strong Willed Child* and *Bringing up Boys*.
2. Parenting Tips section on school website
3. Helping Students Learn newsletter on school website
4. Family Math Night
5. Faculty Contact Sheet sent home in Family packet to ensure that parents can effectively contact teachers for meetings for suggestions, concerns, and input into their child's education.
6. Parent Interest Survey of activities for Parent's Night Workshops
7. Parent's Nights
8. Sweet Achievement Ceremony
9. Family Math/Science Night

10. Parent/Teacher Conferences
11. Open House

## **Volunteering**

To welcome parents into the school and seek their ideas, assistance and support.

### Activities

1. Volunteer Notebook in Faculty Lounge for teacher and staff use
2. Newsletters sent home listing future school activities for which parents can volunteer (Parent Volunteer Form)
3. Thank you note to parents who volunteer or assist school
4. Watch Dog Program
5. Volunteer Luncheon
6. Thank you in school newsletter and on marquee during Parent Involvement Month (October)
7. Certificates given to businesses who give monetary or product donations
8. Moms and Math to boost basic math skills with Moms and Muffins Orientation
9. Volunteer Training
10. Volunteer Interest Survey

## **Communication**

To keep parents informed as to school events and their child's progress

### Activities

1. Improvements to Parent Teacher Conferences
2. Provide a computer for parents at school to check their child's progress on Edline
3. Collection of parents' email addresses to send out event notices, announcements, etc.
4. Weekly newsletters put on school website, sent home with students, and emailed to parents
5. Open House
6. Parent Teacher Conferences

## **Leadership**

To help develop school policies and procedures

### Activities

1. Submit new ideas to the principal
2. Appoint representatives to the School Title I and ACSIP Committees
3. Appoint representatives to the District Title I and ACSIP Committees
4. Appoint representatives to the District Parent Involvement Committee
5. Title I Meeting for Parents
6. Parent input into the Parent/Teacher/Student Compact

## **TASKS OF COMMITTEE**

1. Review, evaluation, and change yearly Parent Involvement Plan, choosing four areas to plan specific activities to involve parents
2. Annual survey of Parents to access perceived needs.
3. Bi-annual survey of Faculty and Staff to access perceived needs

4. Determine procedures to measure effectiveness of what is implemented
5. Participation by parents in District and School Title I and ACSIP Committees
6. Participation by parents in the District Parent Involvement Committee
7. Family Night activities to improve math/science and reading skills
8. Parent's Nights to assist parents in parenting and technology skills
9. Enhance school centers to facilitate distribution of materials that might be helpful to parents.
10. Annual survey of parents to determine needs for Parent's Nights workshops (Parent Interest Survey)
11. Annual survey of volunteers (Volunteer Interest Survey)
12. Notification of parents and community concerning Title I funds
13. Evaluation of Parent/Family events by parents/guardians to evaluate effectiveness

### **SCHEDULE OF IMPLEMENTATION**

<b>Month</b>	<b>Description of activity</b>	<b>Date achieved</b>
June/July		
	Buy Watch Dog Renewal Kit	
August		
	Parent Involvement Committee meeting	
	Parent/Teacher/Student Compact sent home in Handbook	
	PTO questionnaire to parents	
	Parent Volunteer Forms to parents	
	Appoint new Parent Involvement Committee	
	Procedure to Resolve Parent Concerns in Handbook	
	Volunteer Sign-In Notebook in the office	
	Student Information Packets/kits to parents (include Title I Program and Faculty Contact Sheet)	
	Weekly newsletter on School Website	
	Moms and Math brochure in Family Packet	
	Open House	
	Booth at Open House to get parent' email addresses and survey parents about Parent's Night' activities	
	Put Helping Students Learn on school website	
	Order and put "Helping Students Learn" Newsletter and brochure in Student Packet	
	Parent Interest Survey	
	Volunteer Interest Survey	
September		
	Parent Involvement Committee Meeting	

<b>Month</b>	<b>Description of activity</b>	<b>Date achieved</b>
September	Parent email address request in Newsletter	
	Parenting Tips section on school website updated	
	Parent Volunteer Notebook in Faculty Lounge for teachers/staff use	
	Put Parents' email addresses in Parent Email account and start emailing newsletters	
	Set months for Read Night, Math/Science Night, and Parents Night	
	Fundraiser-Hat Day	
	Parent/Teacher Conferences	
	Volunteer applications to Resource Officer for Background Check	
	Elect (2) Committee Members to serve on the District and Middle School ACSIP Committee, (2) Committee Members to serve on the District and Middle School Title I Committee, and (2) Committee members to serve on the District Parent Involvement Committee. Send list of nominees to Mr. Costner and Mr. Gales.	
	Discussion and adoption of this year's Parent Involvement Plan	
	Middle School ACSIP Meeting	
	Middle School Title I Meeting	
October		
	Parent Involvement Committee Meeting	
	Parent Involvement Month Thank you in Newsletter and on marquee	
	Fundraiser-Fall Festival with PTO	
	Parent's Night Workshop-Technology (SchoolWay and HAC)	
	Parents will be informed of Title I program, its requirements and their right to be involved at annual District Title I Meeting For Parents	
	Fundraiser- Costume Day	
	Annual Report to the Public-Board Meeting	
	Directions to the Parent Involvement Plan on website in Newspaper and in newsletter	
	Parent-use computer in the Library and parent invitation in newsletter	
	Volunteer Orientation/Training	
	Parent Involvement Plan sent home to parents	
	Math/Science Night	
November		
	Parent Involvement Committee Meeting	
	Fundraiser-Camo Day	
	Fundraiser-Fall Walkathon with PTO	
	Family Thanksgiving Dinner	
	Parent's Night-Parenting	
	Start planning Read/Literacy Night	
	Reminder for Moms and Math and Watch Dog Dads to schedule a day in Newsletter	

<b>Month</b>	<b>Description of activity</b>	<b>Date achieved</b>
November	Facilitator will inform Committee of policies concerning Title I funds, including funds payable for activities like transportation, childcare, or home visit expenses	
December		
	Parent Involvement Committee Meeting	
	Fundraiser: Candy Cane Day	
	Fundraiser: Santa Shop with PTO	
	Read Night	
January		
	Parent Involvement Committee Meeting	
	Directions to Parenting Tips section of school website in newsletter	
	Watch Dog Dad and Math & Moms Call-In	
February		
	Parent Involvement Committee Meeting	
	Parent/Teacher Conferences	
	Fundraiser: Hot Chocolate/ Peppermint stick Day	
	Family Math/Science Night/Day	
	Fundraiser- Hat Day or Candy Hearts	
	Review of Faculty Survey	
March		
	Parent Involvement Committee Meeting	
	Plan and facilitate refreshments for Academic Ceremony	
	Parent Survey sent home	
	Faculty surveys to teachers	
	Parent Surveys on website	
	Reminder for Moms and Math and Watch Dog Dads to schedule a day in Newsletter	
April		
	Parent Involvement Committee Meeting	
	Fundraiser-Cool Shades	
	Volunteer luncheon	
	Review of Parent Surveys	
	Review Faculty Surveys	
	Discussion/Revision of Parent/Teacher/Student Compact	
May		
	Parent Involvement Committee Meeting	
	Sweet Achievement Academic Ceremony	
	Fundraiser-Spring Walkathon with PTO	
	Begin Review/Evaluation of this Parent Involvement Plan and start developing next year's plan	
June		
	Parent Involvement Committee Meeting	
	Discussion next year's Parent Involvement Plan	

